



Bear Creek Community Church

*To Know and worship GOD
To Mature in FAITH and LOVE
To make JESUS CHRIST known*

*Mike San Martino, Senior Pastor
Mark Erickson, Youth Pastor
Don Jander, Worship*

18931 NE 143rd Street ~ Woodinville, WA 98072 ~ 425.861.9005 ~ Fax 425.881.7444

www.bccc.org - office@bccc.org

DIRECTOR OF CHILDREN'S MINISTRIES

REQUIREMENTS

A personal relationship with Jesus Christ as Savior and Lord and a belief that the Bible is authoritative and transforming
Healthy family relationships
Willing to become a member of BCCC
Training/Experience in Christian Education or Early Childhood Education
A vision for Children's Ministry
Willing to take half-time position with potential to become full-time

QUALIFICATIONS

Passionate desire for children to know Jesus from the Scriptures and accept him as Savior and Lord
Excellent communication and organizational skills
Ability to both multitask and delegate
Self-starter who manages time well and performs duties with minimal supervision
Team player who is able to work in concert with the existing pastoral staff

PURPOSE: To provide an environment and direction within the Children's Ministries to prepare pre-school and elementary boys and girls to grow in Christ through the positive teaching and role models of Christian men and women

RESPONSIBILITIES

Daily:

Respond to all communication. Be a resource person and role model for children and their parents.
Recruit more volunteer staff as needed. Review Children's Church and Sunday School lessons and make sure teachers have the resources they need for the upcoming week. Maintain Children's Ministry display and website and place upcoming events on church calendar.

Weekly

Attend Sunday services, weekly staff meeting, and Wednesday night AWANA Club.
Verify that volunteers are in place for Children's Church, Sunday School and Nursery; otherwise contact and obtain replacements. Maintain contact with families and volunteers and provide them with encouragement and support. Ensure that facilities and equipment are in good repair.

Yearly:

Maintain control of expenditures in accordance with the approved budget. Recruit, train, lead, disciple and supervise the teaching and leading of volunteers of the Children's Ministries (Children's Church, Sunday School, AWANA, Summer Programs, Nursery and Toddlers). Prayerfully select curriculum for Children's Church, Sunday School and VBS. Maintain awareness of trends and philosophies in Christian Education through conferences, training seminars, inter-church networking and other educational opportunities. Develop and oversee special events, making sure that they have outreach components.

Contact Information:

Church name:	Bear Creek Community Church
Contact Name:	Julia Ward
Address:	18931 NE 143 rd Street Woodinville, WA 98072
Church Website:	www.bccc.org
Church E-mail:	office@bccc.org
Application requirements:	Cover letter and resume; if e-mailed must be PDF or Word format
Application deadline:	April 19, 2010